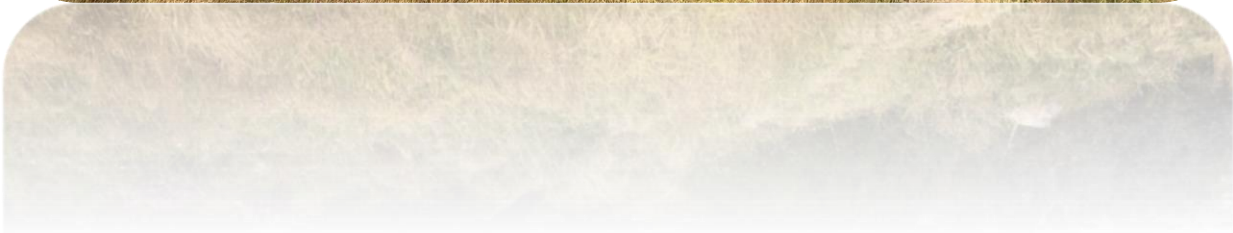




CID NPC
2019/080628/08



ANNUAL REPORT

November 2020

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TO OUR MEMBERS – DALE LIPPSTREU

Strategic Highlights

The highlight of the year under review must surely be that for the first time in many years there were no security incidents reported in Mount Rhodes. Given that the cessation criminal activity was synchronous with the implementation of our CCTV based security strategy we may safely assume that the new approach is a considerable improvement over our legacy arrangements.

Financial Highlights

The MRCID NPC ended the financial year with a surplus of R133,356 and a balance of R550,338 in our bank account. The surplus and savings were the outcome of a decision by the board to raise funds for a major upgrade of the perimeter fence electrification system which has become necessary.

The Mount Rhodes CID NPC was registered for Income Tax exemption in December 2019.

Operating Highlights

The operation of our CCTV camera system was made considerably more effective by the implementation of new software which made the process of identifying security incidents very much easier and allowed us to monitor the performance of our service provider Deep Blue more effectively.

A security app was made available free of charge to all of our homeowners who wish to receive notifications of security incidents in their area as well as the ability to review camera images in real time.

Looking Ahead

We have reached point where a major upgrade of our fence electrification system is required due to the fact that:

- Key components are no longer supported and compliant.
- We cannot effectively integrate the system into our new software and operate it remotely in accordance with our new operational model.
- We are currently incurring a lot of wasted call-out costs due to system issues.
- We cannot keep the system operational during electricity outages.

We are in the process of finalising technical specifications for the upgrade which will be implement shortly.

FINANCIAL SUMMARY – CORNE DREYER

The Mount Rhodes Financial Year ended the 30 June 2020 ended with a reported net income of R133,356. AS a result of the 2019 Financial Year donation from the Mount Rhodes Residents Association of R346,992 the ended with a retained income of R480,348.

The primary source of income in the amount of R546,048 was collected from residents. It is prescribed that the Mount Rhodes CID keep 2 months of City Funding as a provision against cash flow risks, currently an amount of R111,462.

Mount Rhodes collection ratio as at 30 September 2020 was 95.2 %.

The primary expenses incurred during the 2020 Financial Year were related to Public Safety.

During the 2020 Financial Year no capital projects were undertaken.

FINANCIAL STATEMENTS – CURTIS & CO

Statement of Financial Position

	2020	2019
ASSETS		
NON CURRENT ASSETS		
CURRENT ASSETS	R 550,338	R 512,853
Cash and Cash Equivalents	R 550,338	R 512,853
Trade and Other Receivables	R -	R -
	<u>R 550,338</u>	<u>R 512,853</u>
RESERVES AND LIABILITIES		
RESERVES		
Retained Income	R 480,348	R 346,992
NON CURRENT LIABILITIES	R -	R -
CURRENT LIABILITIES	R 69,990	R 165,861
Provisions	R 69,990	R 165,861
Trade and Other Payables	R 69,990	R 165,861
	<u>R 550,338</u>	<u>R 512,853</u>

Statement of Income and Retained Earnings

	2020	2019
INCOME	R 556,995	R 527,189
Revenue - Services Rendered	R 546,048	R 512,721
Other Income	R 10,947	R 14,468
Donations Received	R -	R 14,468
Retention Fund	R 10,947	
EXPENDITURE	R 423,639	R 180,197
Audit Fee	R 7,500	R 2,875
Advertising and Promotions	R 9,683	
Bank Charges	R 1,196	R 168
Community Services - Public Safety	R 393,726	R 174,279
Computer Expenses	R 1,050	
Meeting Expenses	R 480	
Penalties and Interest	R 1,047	
Tax and Compliance Fees	R 8,957	R 2,875
NET INCOME FOR THE YEAR	R 133,356	R 346,992
RETAINED INCOME AT THE BEGINNING OF THE YEAR	R 346,992	R -
RETAINED INCOME AT THE END OF THE YEAR	R 480,348	R 346,992

Statement of Cash Flows

	2020	2019
CASH FLOWS FROM OPERATING ACTIVITIES		
Net Income for the year	R 133,356.00	R 346,992.00
Working Capital Changes - Trade and other Payables	-R 95,871.00	R 165,861.00
	<u>R 37,485</u>	<u>R 512,853</u>
CASH FLOWS FROM INVESTING ACTIVITIES	<u>R -</u>	<u>R -</u>
CASH FLOWS FROM FINANCING ACTIVITIES	<u>R -</u>	<u>R -</u>
CHANGE IN CASH AND CASH EQUIVALENTS	R 37,485	R 512,853
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	R 512,853	R -
CASH EQUIVALENTS AT END OF YEAR	<u><u>R 550,338</u></u>	<u><u>R 512,853</u></u>

NOTES TO FINANCIAL STATEMENTS – CORNE DREYER

Trade and Other Payables

The trade and other payables reported in the financial statements are comprised as per the table below.

	2020	2019
TRADE AND OTHER PAYABLES		
Africa Electric Fencing and Automation	R 29,089	R 14,341
Deep Blue Security (Pty) Ltd	R 28,500	R 145,770
Harry Curtis & Co	R 7,500	R 2,875
SA Revenue Service - VAT	R 2,401	R -
Signature Consulting (Pty) Ltd	R 2,500	R 2,875
	<u>R 69,990</u>	<u>R 165,861</u>

Penalties and Interest

AS a result of a late VAT payment. Vendor was subsequently changed and the amount of R1,047 reimbursed.

Computer Expenses

Cost incurred in an attempt to repair the existing computer required to manage the existing electric fence. The repair lasted 3 months.

Meeting Expenses

Rental of the St Peters Hall for the Annual General Meeting 2019.

Retained Income as at 30 September 2020

The retained income analysis has been included should questions arise regarding the capital projects discussed in this report.

Cash reserves as at 30 June 2020	R	550,338
PLUS: Trade and other receivables	R	-
LESS: Trade and other payables	-R	69,990
Cash available from previous financial year	R	480,348
<i>PLUS: Retention fund payable September 2020 (incl.VAT)</i>		-
Cash available as at 30 September 2020	R	480,348
LESS: Committed surplus funded projects FY20/21	-R	20,150
LESS: Planned surplus funded projects FY21/22	-R	21,960
LESS: Planned surplus funded projects 2022 - 2026	-R	24,803
LESS: 2 months of City fundig to be kept as provision against cash flow risk (incl.VAT)	-R	111,462
	R	301,973

Information prepared by Bonita Ascot - City of Cape Town

INDEPENDENT AUDITOR'S REPORT – CURTIS & CO

Auditor's Report

Opinion

We have audited the financial statements of Mount Rhodes CID NPC set out on pages 7 to 11, of the Audited Annual Financial Statements, which comprise the statement of financial position as at 30 June 2020, the statement of income and retained earnings and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant policies.

In our opinion, the financial statements present fairly, in all material respects, the financial position of Mount Rhodes CID NPC as at 30 June 2020, and its financial performance and cash flows for the year then ended in accordance with International Financial Reporting Standards for Small and Medium-Sized Entities and the requirements of the Companies Act of South Africa.

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the company in accordance with the Independent Regulatory Board for Auditors *Code of Professional Conduct for Registered Auditors (IRBA Code)* and other independence requirements applicable to performing audits of financial statements in South Africa. We have fulfilled our other ethical responsibilities in accordance with the IRBA Code and in accordance with the ethical requirements applicable to performing audits in South Africa. The IRBA Code is consistent with the International Ethics Standards Board for Accountants *Code of Ethics for Professional Accountants*. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

The directors are responsible for the other information. The other information comprises the directors report as required by the Companies Act of South Africa. The other information does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express an audit opinion or any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

H D CURTIS

Registered Auditor

(Registration No : 639206)

BUDGET FY20/21 - CORNE DREYER

	As per Business Plan	Proposed Budget	Variance
INCOME	R	R	R
Revenue - Add. Rates	-599,526 96.7%	-599,526 65.0%	-
Other: Donation from MRRA	- 0.0%	- 0.0%	-
Other: Accumulated Surplus	-20,150	-322,123	-301,973
TOTAL INCOME	-619,676 96.7%	-921,649 65.0%	-301,973 0.0%
EXPENDITURE	R	R	R
Core Business	430,603 69.5%	445,629 71.9%	15,026 2.4%
Cleansing services	23,592	20,000 NOTE 10	-3,592
Environmental upgrading	15,703	14,000 NOTE 10	-1,703
Law Enforcement Officers	-	-	-
Public Safety	244,993	69,629	-175,364
Public Safety - CCTV monitoring	146,315	12,000	-134,315
Public Safety - CCTV - Leasing of cameras	-	330,000	330,000
Social upliftment	-	-	-
Urban Maintenance	-	-	-
Depreciation	- 0.0%	- 0.0%	- 0.0%
Repairs & Maintenance	85,067 13.7%	- 0.0%	-85,067 -13.7%
Interest & Redemption	- 0.0%	- 0.0%	- 0.0%
General Expenditure	63,519 10.3%	73,294 11.8%	9,775 1.6%
Accounting fees	15,879	13,000 NOTE 1	-2,879
Administration and management fees	-	-	-
Advertising costs	5,480	7,972 NOTE 2	2,492
Auditor's remuneration	19,708	13,800 NOTE 1	-5,908
Bank charges	1,950	1,950	-
Computer expenses	2,700	20,000 NOTE 3	17,300
Contingency / Sundry	3,280	3,280	-
Insurance	9,887	9,403 NOTE 11	-484
Marketing and promotions	907	907	-
Meeting expenses	1,134	1,134	-
Printing / stationery / photographic	1,134	1,134	-
Protective clothing	570	570	-
Secretarial duties	-	-	-
Telecommunication	890	144	-746
Projects	22,501 3.6%	15,000 2.4%	-7,501 -1.2%
Landscaping to main entrance	7,611	5,000 NOTE 10	-2,611
Bush clearing along fire breaks	14,890	10,000 NOTE 10	-4,890
Capital Expenditure (PPE)	- 0.0%	250,642 40.4%	250,642 40.4%
Computer Equipment	-	-	-
CCTV / LPR Cameras	-	-	-
Fence	-	250,642 NOTE 9	250,642
Security Equipment	-	-	-
Bad Debt Provision 3%	17,986 2.9%	14,302 2.3%	-3,684 -0.6%
TOTAL EXPENDITURE	619,676 100.0%	798,866 128.9%	179,190 28.9%
(SURPLUS) / SHORTFALL	-	-122,783	-122,783

PROJECTS

The R122,783 Surplus is carried forward to "Other: Accumulated Surplus" in the following year budget to complete the Electric Fence Project as per **NOTE 9**.

BUDGET FY21/22- CORNE DREYER

	As per Business Plan		Proposed Budget		Variance	
INCOME	R		R		R	
Revenue - Add. Rates	-638,496	96.7%	-638,496	96.7%	-	0.0%
Other: Donation from MRRA	-	0.0%	-	0.0%	-	0.0%
Other: Accumulated Surplus	-21,960		-144,742		-122,782	
TOTAL INCOME	-660,456	96.7%	-783,238	96.7%	-122,782	0.0%
EXPENDITURE	R		R		R	
Core Business	459,987	69.6%	456,964	69.2%	-3,023	-0.5%
Cleansing services	25,125		25,125	NOTE 10	-	
Environmental upgrading	18,119		18,119	NOTE 10	-	
Public Safety	260,917		31,333		-229,584	
Public Safety - CCTV monitoring	155,826		13,200		-142,626	
Public Safety - CCTV - Leasing of cameras	-		363,000		363,000	
Social upliftment	-		2,389		2,389	
Urban Maintenance	-		3,798		3,798	
Depreciation	-	0.0%	-	0.0%	-	0.0%
Repairs & Maintenance	90,596	13.7%	90,596	13.7%	-	0.0%
Interest & Redemption	-	0.0%	-	0.0%	-	0.0%
General Expenditure	63,599	9.6%	70,029	10.6%	6,430	1.0%
Accounting fees	16,911		15,600	NOTE 1	-1,311	
Administration and management fees	-		-		-	
Advertising costs	1,207		9,566	NOTE 2	8,359	
Auditor's remuneration	18,119		16,560	NOTE 1	-1,559	
Bank charges	1,933		1,933		-	
Computer expenses	4,228		4,228	NOTE 3	-	
Contingency / Sundry	5,013		5,013		-	
Insurance	11,596		12,537	NOTE 11	941	
Marketing and promotions	966		966		-	
Meeting expenses	1,208		1,208		-	
Printing / stationery / photographic	1,209		1,208		-1	
Secretarial duties	-		-		-	
Telecommunication	1,209		1,209		-	
Projects	27,119	4.1%	27,391	4.1%	272	0.0%
Landscaping to main entrance	9,000		9,000	NOTE 10	-	
Bush clearing along fire breaks	18,119		18,391	NOTE 10	272	
Capital Expenditure (PPE)	-	0.0%	119,103	18.0%	119,103	18.0%
Computer Equipment	-		-		-	
CCTV / LPR Cameras	-		-		-	
Fence	-		119,103	NOTE 9	119,103	
Security Equipment	-		-		-	
Bad Debt Provision 3%	19,155	2.9%	19,155	2.9%	-	0.0%
TOTAL EXPENDITURE	660,456	100.0%	783,238	118.6%	122,782	18.6%
(SURPLUS) / SHORTFALL	-		-122,782			

PROJECTS

See notes in implementation plans.

SPECIAL PROJECTS- DIRECTORS

Project 1 – New Website Development

- PROPOSED BUDGET: R22,000
- BUDGET SOURCE: 20/21 Budget available surplus (see 20/21 Proposed Review Budget)
- PROCESS: 3 quotes to be sourced (as per procurement policy)
- Alternatively local volunteer sources

SEE NOTE 3

Project 2 – Electric Fence Upgrade

- PROPOSED BUDGET: R380,000
- BUDGET SOURCE: current Surplus, Repair and Maintenance Budget; 20/21 Surplus, Repair and Maintenance Budget
- PROCESS: 3 quotes to be sourced (as per procurement policy)

SEE NOTE 9

Project 3 – Mount Rhodes Groundsman

- PROPOSED BUDGET: R42,000
- BUDGET SOURCE: Cleansing services, Environmental upgrading, Landscaping to main entrance, Bush clearing along fire breaks
- PROCESS: Extend current project based employee to a full week.

SEE NOTE 10

MOUNT RHODES CID - IMPLEMENTATION PLAN 2020/2021 - DIRECTORS

YEAR 3 of TERM 1

2019/2020 Directors Portfolios

Name	Current SRA Portfolio
Corne Dreyer	Treasurer/Secretarial
Dale Lippstreu	Chairman/Public Safety
Debbie Taylor	Communication Management/Social Management
Greg Scott	Urban and Environmental Management

The Implementation Plan is based upon the Business Plan that underpinned the formation of the Mount Rhodes CID. The Implementation Plan indicates which Director is accountable for each item listed. Added to which there are notes to explain budget allocations if applicable.

The notes in the Implementation Plan tie back to the budget notes.

Section 1 – Management – Corne Dreyer

NO as per BP	ACTION	RESPONSIBILITY	FREQUENCY	PERFORMANCE INDICATOR	BUDGET/ COMMENTRY NOTES	STATUS & COMMENTS FY19/20
1	Update Committee portfolio	Board	Annually	At the first Board meeting after the AGM, assign portfolios to Directors		✓
1	Monitor bank account and tend to creditors	Treasurer	Monthly	Review bank statement		✓
1				Monitor debtors and creditors		✓
1				Review monthly income from City		✓
1				Prepare monthly management accounts		✓
1				Prepare monthly PIE report for CCT 15 of every month		✓
1				Prepare and submit VAT returns bi-monthly	NOTE 1	✓
1				Financial Reporting to Board		✓
1				Prepare and submit TAX returns annually	NOTE 1	✓
3	Action SRA arrears if Required	Treasurer	Monthly	As per CID Unit Instructions observe and report concern over outstanding amounts to Board and CID Department		✓

4	Update CIPC information	Treasurer	Annually	Provide CIPC with change in Auditors as per CIPC deadline requirements.	NOTE 1	✓
4				Provide CIPC with change in Directors as per CIPC deadline requirements.	NOTE 1	✓
4				File annual CIPC returns	NOTE 1	✓
5	Board meetings	Secretary	Quarterly	Board meetings held and minutes taken	NOTE 6	✋
6	Review and update annual budget and implementation plan	Treasurer	Annually	SIGN-OFF AGM		AGM
7	Liaise and appoint Auditors	Board	Annually	SIGN-OFF AGM		AGM
8	Audited Financial Statements	Treasurer	Annually	Submit to the CCT by 31 August		✓
8				SIGN-OFF AGM		AGM
9	Arrange and Set-up Annual General Meetings	Secretary	Annually	Arranging advertising	NOTE 2	✓
9				Member communication		✓
9				Logistics		✓
9				Compiling member packs as per legislative requirements	NOTE 3	✓
11	Annual Financial Statements and Management Report to be submitted to the Sub Council	Board	Annually	Compiled report within three months post AGM		POST AGM
12	C3 Notification/monitoring report to the board	Environmental Urban/Manager	Monthly	Register CCT C3 notifications and report to board	NOTE 4	✋
13	Submit input to IDP	Treasurer	Annually	Submission of input during public participation process		







14	Submit input City Capital and operating Budget	Treasurer	Annually	Submission of input during CCT Budget public participation process		
15	Membership of NPC	Secretary	On-going	Application approve quarterly and updating of membership registry	NOTE 3	✓
16	Renewal of term application SRA	Board	YEAR 4	Business Plan approval by members at AGM and submitted CCT for approval		AGM
17	Annual Tax Compliance Certificate	Treasurer	Annually	Renewal before current one lapses		N/A
18	Mid-term Budget Review	Treasurer	Annually	Submit to the CCT by 31 March		POST AGM
19	Tax exemption	Treasurer	Once off	Apply before end of Financial Year 1		✓
20	Mid year review	Treasurer	Annually	Must be handed in to the CCT by the 31 March		POST AGM
21	Liaise with CCT CID Department	Secretary	On-going	Develop good relationship with Service Department	NOTE 5	✓
22	Attend quarterly CID Chairperson Managers Meeting	Chairman/Manager	Quarterly	Attend or submit apologies	NOTE 6	👋
23	Preparation of newsletter electronic communication, update of website	Communication /Secretary	Quarterly	Done Quarterly	NOTE 3	👋

Section 2 – Public Safety - Dale Lippstreu








NO as per BP	ACTION	RESPONSIBILITY	FREQUENCY	PERFORMANCE INDICATOR	BUDGET/ COMMENTRY NOTES	STATUS & COMMENTS FY19/20
1	Liaise with SAPS, Hout Bay Neighbourhood watch	Public Safety	Monthly	Report back at Board meetings and AGM		AGM
2	Recommend courses of action for improved security in respect of public areas	Public Safety	On going	Review public Safety plan and board approve		POST AGM
3	Review high Risk Security proposals with budget to assess viability and sustainability	Public Safety	On going	Amend Security contract and the service provider		✓
4	Review high risk security issues in the community and address with individual owners or applicable communities	Public Safety	On going	Report incidence at Board meetings and AGM	NOTE 7	✓
5	Communicate with the security provider and receive daily reports	Public Safety	Daily	Report back at Board meetings and AGM	NOTE 7	✓
6	Receive any alerts from security company and communicate with the community via What's App	Public Safety	Daily	Report back at Board meetings and AGM	NOTE 7	✓
7	Provide fully functional cameras	Public Safety	Year 1	Fibre for a backbone		✓
8	Contracting and overseeing the installation of CCTV cameras and hardware needed	Public Safety	Year 1,2 and 4	Conclude 4 year contract after competitive bidding process with 3 quotations		✓
9	Making sure the high site for the cameras is operational	Public Safety	On going	Cameras not working resolve in 48 hours		✓

10	Appoint private security provider, to provide Public Safety Officers	Public Safety	Year 1	Conclude 4 year contract after competitive bidding process with 3 quotations		✓
11	Appoint private service provider to monitor cameras	Public Safety	Year 1	Conclude 4 year contract after competitive bidding process with 3 quotations		✓
12	Manage relationship with appointed service provider	Public Safety	Daily	Report back at Board meetings and AGM		✓

Section 3 - Communication – Debbie Taylor

NO as per BP	ACTION	RESPONSIBILITY	FREQUENCY	PERFORMANCE INDICATOR	BUDGET/ COMMENTRY NOTES	STATUS & COMMENTS FY19/20
1	Update website	Secretary/Comm unication	Quarterly	Completed quarterly	NOTE 3	
2	Upload AGM documentation	Secretary/ Communication	Annually	Before and after AGM	NOTE 3	
3	Communicating with the members and community as to when the next board meeting will be held	Secretary/ Communication	Quarterly	One week prior to meeting	NOTE 3	
4	Sending monthly update to the community on what has happened in the month	Secretary/ omunication	Quarterly	Monthly after the monthly meeting	NOTE 3	
5	Preparing a quarterly newsletter	Secretary/ Communication	Quarterly	Upload newsletter onto the website	NOTE 3	
6	Updating member and community on any alerts	Secretary/Comm unication	On going	On going	NOTE 7	

Section 4 – Urban and Environmental Management – Greg Scott

NO as per BP	ACTION	RESPONSIBILITY	FREQUENCY	PERFORMANCE INDICATOR	BUDGET/ COMMENTRY NOTES	STATUS & COMMENTS FY19/20
1	Liaise with CCT Officials as to maintenance Activities in area	Urban/Environmental Management	On going	Report back at Board meetings and AGM	NOTE 3	
2	Appoint private Service Providers to perform additional maintenance	Urban/Environmental Management	On going	Report back at Board meetings and AGM		
3	Do alien removal in conjunction with city officials	Urban/Environmental Management	On going	Report back at Board meetings and AGM		
4	Report to City owners with alien vegetation on their properties to remove	Urban/Environmental Management	On going	Keep a record and report to the board	NOTE 3	
5	Keep a list of reported C3 Notifications and addresses, escalate if need be to the City representative and the quarterly meeting	Urban/Environmental Management	On going	Report given at the monthly meetings	NOTE 3	
6	Create competitions for the residents to maintain their pavement	Urban/Environmental Management	On going	Annual photos to be kept before and after	NOTE 3	
7	Report illegal dumping to Law enforcement	Urban/Environmental Management	On going	Report back at Board meetings and AGM	NOTE 3	
8	Upgrade of fencing	Urban/Environmental Management	Annually	Report back at Board meetings and AGM	NOTE 8	
9	Maintenance to existing fencing	Urban/Environmental Management	On going	Report back at Board meetings and AGM		

Section 5 – Social Management – Greg Scott

NO as per BP	ACTION	RESPONSIBILITY	FREQUENCY	PERFORMANCE INDICATOR	BUDGET/ COMMENTRY NOTES	STATUS & COMMENTS FY19/20
1	Identify and determine strategies by means of an integrated approach to address/homelessness and the relief measures available, current and future in the area	Social Management	On going	Social intervention plan with clear deliverables and defined performance indicators to guide delivery	NOTE 10	✓
2	Work in conjunction with local social welfare and job creation organisation and develop the delivery of the supplementary services to improve the urban environment	Social Management	On going	Social intervention plan with clear deliverables and defined performance indicators to guide delivery	NOTE 7	👤
3	Co-ordinate with local NGO to assist in cleaning programs where applicable	Social Management	On going	as required	NOTE 8	👤
4	Work in conjunction with local social welfare and job creation organisation and develop the delivery of the supplementary services to improve the urban environment	Social Management	On going	Development of a long term sustainable work program	NOTE 9	👤

IMPLEMENTATION PLAN NOTES- DIRECTORS

NOTE 1:

These specific duties have been outsourced to the Mount Rhodes CID NPC Accountants - S&D Consulting and the Auditors , Harry Curtis & Co, as agreed at the 2019 Annual General Meeting. The primary reason for this to ensure financial due diligence and continuous scrutiny by a third party.

As can be seen by the 20/21 PROPOSED REVIEW BUDGET there is a budgeted underspend.

The 21/22 PROPOSED REVIEW BUDGET is based on the actuals from the 20/21 Financial Year with an increase of 20%. The increase is based on the % change from 19/20 to 20/21 actuals.

	PROPOSED BUDGET IN BUSINESS PLAN	PROPOSED REVIEWED BUDGET 20/21	DIFF
Accounting fees	15,879	13,000	-2,879
Auditor's remuneration	19,708	13,800	-5,908
	35,587	26,800	-8,787

	PROPOSED BUDGET IN BUSINESS PLAN	PROPOSED REVIEWED BUDGET 21/22	DIFF
Accounting fees	16,911	15,600	-1,311
Auditor's remuneration	18,119	16,560	-1,559
	35,030	32,160	-2,870

NOTE 2:

Advertising the Annual General Meeting is mandatory as per the MOI. The over spend was due to both under budgeting and the necessity to increase the size of the advert as per the CoCT requirements to include COVID-19 directive.

The 21/22 PROPOSED REVIEW BUDGET is based on the actuals from the 20/21 Financial Year with an increase of 20%. The increase is based on the % change from 19/20 to 20/21 actuals.

	PROPOSED BUDGET IN BUSINESS PLAN	ACTUAL 20/21	DIFF
Advertising costs	5,480	7,972	2,492
Die Burger		563.68	
Independent		2,318.40	

	PROPOSED BUDGET IN BUSINESS PLAN	PROPOSED REVIEWED BUDGET 21/22	DIFF
Advertising costs	1,207	9,566	8,359
Die Burger		563.68	
Independent		2,318.40	

NOTE 3 - SPECIAL PROJECT 1

The current Mount Rhodes CID NPC website is in sore need of an upgrade. In order to save time and costs it is proposed that either a volunteer is sought amongst the residents to take on this project or alternatively a small budget from either the surplus or the current savings is allocated for this purpose.

Some of the requirements of the website will include:

- The ability to complete membership applications, proxy forms and director nomination forms electronically
- To have a “blog” for on-going community communication and comments
- To include a social section for activities coming in Hout Bay, promoting such events, including Mount Rhodes local activities
- To include a section advertising new small businesses in Hout Bay unable to afford advertising in other local forums and electronic or printed media.
- To provide a repository for all the CID documents and Annual General Meeting Documents as well as Director Meeting Minutes and the Minutes from the meetings held with the CoCT.
- To provide a mechanism to record in issues that necessitate the completion of a C3 and the required collation and reporting to the CoCT .
- To facilitate residents reporting illegal dumping ad alien vegetation for action.

NOTE 4:

The CoCT has provided the residents with a contact person for any faulting reporting. Currently this happens on an ad hoc basis, the extent of which therefore cannot be assessed. As above it is proposed that a mechanism is provided for logging of such issues on the Mount Rhodes CID NPC website for co-ordination purposes and to facilitate the determination of a long term solution since the problems seem to be resolved in a “crisis management” type process which ultimately leads to them persisting.

The issues include:

- Electrical issues (approximately 3 to date this calendar year)
- Road maintenance
- Frequency of verge and storm water/gutter maintenance
- Sewerage issues with overflowing in Little Lions Head Road
- Water Issues

Below is a summary of the water issues recorded between March 2020 and beginning of October 2020:

NO WATER OR VERY LOW WATER PRESSURE

Dates	House no's
2020/03/10	Jade
2020/03/19	Simon
2020/03/21	33 + 25 + 36 + 48 + Dan or Danielle + Bean +29 + Kirsten + Tatiana + 22 +12 + Karl
2020/03/23	Winston + No 1 + Jade
2020/03/24	Still no water
2020/04/16	33 +25 + 48 + 36
2020/05/19	29 + 31 + 48 +33 +25 + 19 + 36
2020/05/20	Still no water since 19/5 - above properties
2020/05/23	33 +
2020/05/27	48 + 25 + 36 + 29 + 33
2020/06/07	29 + 25 +
2020/06/08	33 + 29 + 36 + 48
2020/06/26	25 + 36 + 33
2020/07/02	33 + 29
2020/07/06	33 + 25 + 48 + 29
2020/07/10	33 + 48 + 29 + 25
2020/07/31	33 +
2020/10/01	Meryl + Bianca + 48 + 33
2020/10/06	25 + 29 + 33 + 48

Prepared on behalf of the Mount Roads Board by
Julie Puglia #48 Julie Puglia

In summary 19 instances affecting 70 households. It appears to be the same residences continuously which points to a persistent issue. By extrapolation these residents can expect to have no water or water issues for at least 5 days in a month given the length of time some of the issues persisted. This translates to 17% of a month.

NOTE 5:

As a result of CoVID the CoCT's quarterly CID meetings did not take place. The Mount Rhodes CID NPC Directors initiated a meeting with the CoCT Department on the 2 October 2020.

ATTENDEES:	Eddie Scott - CoCT	Dale Lippstreu - Mount Rhodes CID NPC Director
	Joepie Joubert - CoCT	Corne Dreyer - Mount Rhodes CID NPC Director
	Bonita Ascott - CoCT	Greg Scott -
	Runan Rossouw - CoCT	Coleen Bowen - Admin Assistant
	Alma Stoffels - CoCT	
APOLOGIES:		Debbie Taylor - Mount Rhodes CID NPC Director

The meeting proved invaluable in developing the relationship between the CID Department and the Mount Rhodes CID Directors. A number of issues were clarified included the Roles and Responsibilities of the directors which relate to the Implementation Plans and the accountable portfolio Director. It was agreed that the Mount Rhodes CID should host an annual meeting to ensure an on-going productive relationship with good lines of communication.

The Action Minutes of the meeting will be made available on the website.

NOTE 6:

As a result of CoVID only one of the CoCT's quarterly CID meetings took place.

NOTE 7:

Mount Rhodes CID NPC has developed a free App for residents that is also being used by the Security Provider in order to communicate and action any potential Security breaches identified by the perimeter cameras. The App, I-Ris utilises AI and has decreased the number of false incidences by 99.8% which has resulted in optimised monitoring of the CCTV cameras and action by the security provider, Deep Blue.

A number of other CID's in the area have also started using the App which will inevitably lead to a decrease in local security breaches and hence create a safer environment for all.

NOTE 8:

No budget was available to assist in supporting local residents in need of assistance during CoVID. However, volunteers from the residents group participated in assisting specific people in need of assistance in Mount Rhodes.

NOTE 9 - SPECIAL PROJECT 2

The project to upgrade the electric fence as proposed at the 2019 Annual General Meeting is ongoing. Unfortunately due to CoVID the project was put on hold between March and July. Currently the directors are negotiating with potential suppliers to determine the best system that will reduce the on-going maintenance of the existing fence long term while also integrating to I-Ris such that it can be managed in conjunction with the cameras. Furthermore, part of the project is to ensure that both the cameras and the electric fence remain active during load shedding as currently this is not the case.

The budget for this project is derived from the 2019 surplus which was actually the donation from the MRRA (see audited financials) together with the expected surplus from the current year and the maintenance and repair budgets allocated for the fence anyway (see financial notes).

	<u>R 250,641.60</u>
LABOUR - YEAR 1	R 100,166.40
EQUIPMENT - YEAR 1	R 150,475.20
	<u>R 125,358.40</u>
LABOUR - YEAR 2	R 25,041.60
EQUIPMENT - YEAR 2	R 100,316.80

NOTE 10 - SPECIAL PROJECT 3

A proposal has been put forward to extend the current employee's working days on a 6 month project trial basis. Cost requirements and budgetary source are included below. The idea is to create employment for a local resident with a view to up-skilling them to perform a "Groundsman" type role for Mount Rhodes residents.

The activities included:

- General maintenance of the Mount Rhodes common areas
- Assistance to clear some residents verges
- Maintenance of the Guard Hut
- General Gate and community presence to report on general foot and vehicular traffic

	PROPOSED BUDGET IN BUSINESS PLAN	PROPOSED REVIEWED BUDGET 20/21	DIFF
Cleansing services	23,592	20,000	-3,592
Environmental upgrading	15,703	14,000	-1,703
Landscaping to main entrance	7,611	5,000	-2,611
Bush clearing along fire break	14,890	10,000	-4,890
	61,796	49,000	-12,796
COST 6 MONTHS		42,647	

Daily Rate	300
Days per month	21.67
Salary per month	R 6,501.00
UIF	R 65.01
BONUS	R 541.75
TCT per month	<u>R 7,107.76</u>
TCT per annum	<u>R85,293.12</u>

NOTE 11 – *not included in original business plan*

The following insurance has been arranged for the Mount Rhodes CIS NPC:

Director's & Officer's including Public Liability				
Section	Limit	Premium	Broker's Fee	Monthly Total
D&O	R 10 000 000	297.90	R 50.00	R 1 044.78
Public Liability	R 10 000 000	696.88		

The insurance was effective from the 1st October 2020. Policy Number: SHA 7000/149214

The expected cost for the 20/21 financial year is:

	PROPOSED BUDGET IN BUSINESS PLAN	PROPOSED REVIEWED BUDGET 20/21	DIFF
Insurance	9,887	9,403	-484
	<u>9,887</u>	<u>9,403</u>	<u>-484</u>

It is proposed that the 21/22 Budget be reviewed as per below:

	PROPOSED BUDGET IN BUSINESS PLAN	PROPOSED REVIEWED BUDGET 20/21	DIFF
Insurance	11,596	12,537	941
	<u>11,596</u>	<u>12,537</u>	<u>941</u>

The above is based on actual figures with no escalation.